MEMORANDUM

To: Evening Studies Candidates for Graduation-School of Business and Professional Studies
From: Adrienne Gaines, Registrar
Re: 2017 Baccalaureate, Commencement, and graduation fee
Date: February 8, 2017

Congratulations on your completion or near completion of your Huntingdon College degree. We are excited about the upcoming graduation ceremony.

The Baccalaureate and Commencement exercises are on Saturday, May 6, at 6:00 p.m. on the Green.* All degree candidates participating in Commencement are required to attend Commencement practice in Ligon Chapel, Flowers Hall on Saturday, May 6, 3:30 p.m. Caps, tassels, gowns and hoods are required. A reception will follow practice at 4:30 p.m. in the Russell Dining Hall.
* In case of rain, graduation will be held in the Catherine Dixon Roland Student Center.

Caps, gowns, tassels and hoods are required for the event. Information regarding ordering this regalia, as well as invitations and class rings, is available from the Huntingdon College bookstore at (334) 833-4482.

- If you do not order them online through the Herff Jones website prior to the Friday, March 17, 2017 deadline, you may order them through the Huntingdon College bookstore beginning Monday, April 3. We encourage you to complete this step as soon as possible. Although other accessories and appreciation items are offered for purchase, your cap, gown, hood, and tassel are the only items officially endorsed and accepted by the College as appropriate for the graduation ceremony. After ordering, you will pick up graduation regalia in the Huntingdon College Bookstore, Catherine Dixon Roland Student Center.

- Graduation announcements/invitations may be ordered online at www.herffjones.com/college/hc/. Orders will be accepted via the Herff Jones website until the week prior to graduation. Shipping charges are adjusted as the date of commencement nears.

ALL confirmed candidates for graduation will be assessed a non-refundable graduation fee of $50. This charge will be posted to the student account of every graduate (even if he/she is not participating in Commencement).

The Financial Aid Office has requested this announcement. As required by the Federal Stafford Loan Program and the Federal Perkins Loan Program Guidelines, students who have borrowed under these programs must complete an Exit Interview before being cleared for graduation. These can be done online at https://studentloans.gov/myDirectLoan/index.action (for Federal Stafford/Direct Loans) and http://mappingyourfuture.org/oscl/counseling/index.cfm?act=Intro&OsclTypeID=4 (for Federal Perkins Loans). Please contact the Financial Aid Office at ext. 4428 if you need assistance. If you have taken out student loans during the course of your undergraduate studies and plan to attend graduate school, please be sure to contact your lender(s) to request an in school deferment. This will allow you to defer your student loan repayment while you are enrolled in graduate school. Deferment forms should be obtained from your lender.

Please visit the online National Student Loan Database System (NSLDS) (www.nslds.ed.gov). This website contains all of your loan information including your Lender, Servicer, Guarantee agency, interest rates, accumulated interest and balances. Please note that Huntingdon College does not retain the information provided by NSLDS. Therefore, please refer to the website to gather data about your loans.

In order for a student to graduate or have a transcript released, all financial obligations must be settled with the Office of Student Financial Services, and you cannot be defaulted on your student loans. To make inquiries or payments call the Student Account Manager at (334) 833-4404, email studentaccounts@huntingdon.edu, or visit the office in Wilson 108A.

If your plans change and you are unable to graduate or participate in the annual Spring Commencement, please email sbpsregistrar@huntingdon.edu or call 334-833-4431 immediately. For other questions, please visit: http://hawk.huntingdon.edu/SBPS/registrar/gradQandA%20copy.html or contact us at sbpsregistrar@hawks.huntingdon.edu.