

Mathematics Placement Test Instructions

Welcome to Huntingdon College! The Department of Mathematics would like to help you with your current or future scheduling of mathematics courses. All students should complete the placement test before arriving on campus in the Fall, regardless of current academic plans. All students who desire to eventually take Calculus will be placed into College Algebra (MATH154). Should you wish to have the opportunity to skip this course, you may use our online placement test system to try to move to a different course.

STEP 1: You will need to have the following information in order to log into the Mathematics Placement Test:

- People Id Number
- Mathematics Placement Test Password

To find this information, please follow the steps below:

- Go to the following link to the Huntingdon Self Service website into your browser: <https://selfserve.huntingdon.edu/SelfService/Home.aspx>
- Log into Self Service, and navigate to the “My Profile” Tab. (You will have received your Self Service log in information with your schedule of classes during orientation.)
- Under the “My Profile” Tab, click “Account Information”.
- Under “Account Information”, your “System ID” will contain your People Id Number.
- The last 6 digits of your “System ID” will be your People Id Number for the placement system. For example, if your “System ID” is 123456789, your People Id Number is: 456789.
- Once you have located your People Id Number, you will use it to have your password sent to your Huntingdon College e-mail account on the placement test page as indicated below.

STEP 2: You may find the placement test using the following webpage, noting that you may receive a warning message about the site’s certificate. Rest assured that this is the correct site, and that it is encrypted:

<http://oiac.huntingdon.edu/placement/mathematics>

- Once you have navigated to the placement test menu, please click “Recover Login Information,” enter your People Id Number, and click “Send Me My Password.”
- Your password should have then been sent to your official Huntingdon College e-mail account.

STEP 3: You can then return to the <http://oiac.huntingdon.edu/placement/mathematics> site and begin the testing process.

Should you have any questions, please direct them to mathplacementtest@hawks.huntingdon.edu. We look forward to seeing you in the Fall!

Warm wishes,

The Huntingdon College Department of Mathematics