

MEMORANDUM

To: Candidates for Graduation
From: Maryann Beck, Registrar
Re: Baccalaureate & Commencement
Date: March 4, 2008

Congratulations on your completion or near completion of your college degree. We are excited about the upcoming graduation ceremonies.

All degree candidates, except those who have been excused from the Commencement exercises, are required to attend **Commencement practice in Ligon Chapel.**

School of Liberal Arts (SLA) (traditional day program): Friday, May 16, at 9:00 a.m.

School of Business and Professional Studies (SBPS): Saturday, May 17, 3:30 p.m.

The Baccalaureate Service (SLA and SBPS) is on Friday, May 16, at 5:00 p.m. in Ligon Chapel. All degree candidates are expected to be present. The academic procession will form at 4:30 p.m. in the Smith Recital Hall.

The Commencement exercise

School of Liberal Arts (SLA): Saturday, May 17, at 9:00 a.m. on the Green. Degree candidates are expected to arrive in Flowers Hall by 8:00 a.m. A senior group picture will be taken prior to the commencement exercise. The procession will form at 8:15 a.m. in Ligon Chapel. A Graduation Brunch on the Green, sponsored by the Huntingdon College National Alumni Association, will follow the Commencement exercise.

School of Business and Professional Studies (SBPS): Saturday, May 17, at 6:00 p.m. on the Green. SBPS graduates should arrive by 3:30 p.m. for the Commencement practice in Ligon Chapel, Flowers Hall (see above). A reception precedes the ceremony at 4:30 p.m. in Houghton Memorial Library Atrium. Group photos will be taken prior to Commencement.

** In case of rain, the exercises will be held in the Catherine Dixon Roland Arena, Delchamps Student Center.

If your plans change and you are unable to attend any of the events above, please notify the Office of the Registrar immediately (ext. 4553).

Caps, gowns, tassels and hoods are required for both events. Information regarding ordering this regalia, as well as invitations and class rings, is available at www.herffjones.com/college/graduation.

The Financial Aid Office has requested this announcement. As required by the Federal Stafford Loan Program and the Federal Perkins Loan Program Guidelines, students who have borrowed under these programs must complete an Exit Interview before being cleared for graduation. These can be done online at www.kheaa.com (for Federal Stafford Loan) and www.mapping-your-future.org (for Federal Perkins Loan). Please contact the Financial Aid Office at ext. 4428 if you need assistance. If you have taken out student loans during the course of your undergraduate studies and plan to attend graduate school, please be sure to contact your lender(s) to request an in school deferment. This will allow you to defer your student loan repayment.

Please visit the online National Student Loan Database System (www.nslds.ed.gov). This website contains all of your loan information including your Lender, Servicer, Guarantee agency, interest rates, accumulated interest and balances.

In order for a student to have a transcript released, all financial obligations must be settled with Student Financial Services (ext. 4404 or Cloverdale 122).

If you have any questions, please feel free to contact (334) 833-4553.