

HUNTINGDON COLLEGE -- REQUEST FOR GRADUATION CHECK/DEGREE AUDIT
TRADITIONAL DAY PROGRAM

Student Information:

Last Name

First Name

System ID (NOT SSN)

Application requirements: As a student applying for a degree audit/graduation check, you must confirm you meet the stated requirements below for a graduation check, and that you understand and are in agreement with how information will be distributed. Initial in the blank to the left for confirmation of your understanding/agreement.

_____ I confirm, by review of my unofficial transcript on Self Serve, that I have at minimum 75 **completed** semester credit hours.

_____ I am seeking a major/majors in: _____

_____ I am seeking a minor/minors in: _____

_____ I confirm, by review of my unofficial transcript on Self Serve, that the major(s) and minor(s) (if applicable) listed above are correct and accurate on my academic record.

_____ I confirm that I met with my academic advisor(s) regarding my progress toward degree completion. Specifically, I met with _____ on _____
adviser(s) date

_____ Based upon my most recent advising session, my advisor(s) and I estimate my anticipated term of completion to be: (circle applicable term, write in year below)

TERM: Fall Spring Summer YEAR: _____

_____ I understand that this graduation application only begins a degree audit with the Office of the Registrar and does not confirm my term of completion.

_____ I understand that my initial and all subsequent graduation checks will be supplied to me via my HC email account, and that my advisor(s) and other applicable HC offices (e.g. teacher certification, VA, Staton Center, Financial Aid, etc) will receive a courtesy copy of my graduation checks from this point forward. (Graduation checks could include items such as summary of graduation requirements, core/major/minor checksheets, audit sheet, unofficial transcript.)

Student signature: _____

Date: _____

Students who do not wish for their graduation checks to be sent via email must put in writing an alternative means of distribution to both themselves and their advisor(s).

Once completed, graduation applications should be turned into the Office of the Registrar.