

HUNTINGDON COLLEGE

Evening Studies Program

Office of the Registrar
1500 East Fairview Avenue
Montgomery, AL 36106-2148

(334) 833-4532
Fax (334) 833-4313

APPLICATION FOR APPROVAL TO EARN CREDIT THROUGH THE COLLEGE LEVEL SUBJECT EXAMINATION PROGRAM (CLEP)

Name _____
Last First Middle

Contact Email _____ Contact Phone Number _____

Major(s) _____ Classification _____

LIST BELOW NAME OF CLEP EXAMINATION(S) TO BE TAKEN:

1. _____ Date planned for exam completion: _____
2. _____ Date planned for exam completion: _____
3. _____ Date planned for exam completion: _____
4. _____ Date planned for exam completion: _____

I have read the CLEP policy information in the College catalog, and I understand that:

Credit will not be granted for general examinations taken after the student has entered college. In any one discipline a maximum of twelve semester hours may be earned. Credit will not be granted for a lower sequence course if a more advanced course has been completed. Huntingdon awards up to thirty semester hours of credit for satisfactory scores (50th percentile or higher) on the College Level Examination Program.

Credit will be granted only on the basis of an original score report from the College Board, College Level Examination Program. No grades or grade points will be given. No examination may be repeated in an attempt to receive credit. A \$25.00 per credit hour recording fee is assessed.

An official score report must be sent directly from the College Entrance Examination Board to the Office of the Registrar.

Approvals:

Student's Signature Date

Advisor's Signature Date

(TO BE FILLED OUT BY THE REGISTRAR)

HUNTINGDON COLLEGE EQUIVALENTS:

DEPARTMENT	COURSE NUMBER
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

Approval of CLEP exam credit to be awarded assuming appropriate score earned, official score report is received, and timing of test falls within parameters of other College policies (e.g. Terminal Residency policy).

Registrar _____ Date _____

OTHER POLICIES REVIEWED:

Policy	Student in compliance at time of form completion.	Student not in compliance or in danger of not complying with policy. Student should meet with advisor.
90 hr rule		
Terminal Residency		
Duplicate/repeated credit		